



Australian Government

Biosecurity Australia

BIOSECURITY AUSTRALIA

REQUEST FORM

for a copy of the Spreadsheet Model used to assist in the preparation of the *Revised draft import risk analysis report for the importation of Cavendish bananas from the Philippines, February 2007.*

Biosecurity Australia makes this spreadsheet available solely for the purpose of assisting stakeholders to provide comments and/or a submission to Biosecurity Australia in respect of Biosecurity Australia's *Revised Draft Import Risk Analysis Report for Cavendish Bananas from the Philippines, February 2007*. A request form, consisting of two parts, must be completed by each individual who wishes to access the Spreadsheet Model.

Instructions for completing the Request Form

Section 1: Stakeholder Contact Details

This section seeks contact information for an individual or an individual within a company or organisation. On receipt of a fully completed and signed request form we will use electronic mail to provide a copy of the spreadsheet model and a password to open the file. The personal contact details will only be used if insufficient information is provided to fully service your request.

Section 2: Reading and acknowledging the terms of use

This section requires an acknowledgement that the individual making the request has fully read and understood the Terms of Use for the model. If this request form is to be returned by email a tick in the box and a date are required. If the form is sent by fax or post a signature is also required.

Submitting the request

Completed Request Forms should be returned:

- by e-mail to: plantbiosec@daff.gov.au; or
- by fax to: 02 6272 3307; or
- by mail to:
Technical and Administrative Services,
Plant Biosecurity,
Biosecurity Australia,
GPO Box 858
CANBERRA ACT 2601.

Approval

On receipt of a fully completed request form, including acceptance to the agreement to the Terms of Use, Biosecurity Australia will assess the request. If your request is approved, Biosecurity Australia will email you a copy of the Spreadsheet Model and a user password to open the Spreadsheet Model.

Queries

Any queries about requesting the Spreadsheet Model may be sent to Biosecurity Australia by one of the above methods.

Request for a copy of the Spreadsheet Model used to assist in the preparation of the Revised draft import risk analysis report for the importation of Cavendish bananas from the Philippines, February 2007.

SECTION 1: STAKEHOLDER CONTACT DETAILS

Company/Organisation Name _____

Acronym _____

Postal address:

Street / PO Box Number _____

Suburb _____

State/Province _____

Postcode _____

Country (if not Australia) _____

PERSONAL CONTACT DETAILS

Salutation (alter as necessary) Dr Mr Ms Miss _____

First name (required) _____

Last Name (required) _____

Telephone number _____

Mobile number _____

E-mail address (required) _____

SECTION 2: READING AND ACKNOWLEDGING THE TERMS OF USE

Your use of the Spreadsheet Model is subject to the terms and conditions set forth in this document and any changes to this document that Biosecurity Australia may publish from time to time. Please read the Terms of Use carefully before proceeding to request the Spreadsheet Model. In order for you to be provided with the Spreadsheet Model, the following Terms of Use (as amended from time to time) must be accepted in this section of the request form. If you do not indicate that you agree to be bound by the Terms of Use, you will not be provided with the Spreadsheet Model.

Please read the attached Terms of Use then tick or sign this request form.

I have read and agree to the Terms of Use: **Date** _____ **Signed** _____
(tick ✓ the box if you accept the Terms of Use)

Terms of Use

1. Acceptance of terms and conditions

Biosecurity Australia makes the Excel™ Spreadsheet used to assist with the preparation of the *Revised Draft Import Risk Analysis Report for Cavendish bananas from the Philippines, February 2007* (“Spreadsheet Model”) available solely for the purpose of assisting stakeholders (“You”) to provide comments and/or a submission to Biosecurity Australia in respect of Biosecurity Australia’s *Revised Draft Import Risk Analysis Report for Cavendish Bananas from the Philippines, February 2007*.

Your use of the Spreadsheet Model is subject to the terms and conditions set forth in this document and any changes to this document that Biosecurity Australia may publish from time to time (collectively, the “Terms of Use”). Please read the Terms of Use carefully before proceeding to request the Spreadsheet Model. In order for You to be provided with the Spreadsheet Model and a password, these Terms of Use (as amended from time to time) must be accepted under section 2 of the request form. If You do not indicate that You agree to be bound by the Terms of Use, You will not be provided with the Spreadsheet Model.

By accessing or using this Spreadsheet Model in any way, You agree to and are bound by the Terms of Use.

2. Use of software

Use of the Software is governed by the terms of the license agreement that accompanies or is included with the Software.

3. Intellectual property

The information contained in the Spreadsheet Model, as well as their selection and arrangement, may be protected by copyright, trademark, patent, and/or other intellectual property laws, and any unauthorised use of the Spreadsheet Model may violate such laws and the Terms of Use. Except as expressly provided in the Terms of Use, the Department does not grant any express or implied rights to use the Spreadsheet Model. You agree not to copy, republish, download, transmit, modify or assign to anyone, or create derivative works based on the Spreadsheet Model, except as expressly authorised in the Terms of Use.

4. Use of Spreadsheet Model

You may view, download, and print the Spreadsheet Model subject to the following conditions:

- i. The Spreadsheet Model may be used solely for the purpose of assisting You (including your employees and other authorised persons), to prepare a submission to Biosecurity Australia for the February 2007 Revised draft import risk analysis report for Cavendish bananas from the Philippines in respect of an application from the Philippines to export Cavendish bananas to Australia;
- ii. The formulas and coding of the Spreadsheet Model may not be modified or altered in any way;
- iii. You may not provide the Spreadsheet Model to any third party whatsoever without the written consent of Biosecurity Australia subject to the provisions in 4 i;
- iv. You may not remove any copyright or other proprietary notices contained in the Spreadsheet Model;
- v. Biosecurity Australia reserves the right to revoke the authorisation to view, download, and print the Spreadsheet Model at any time, and any such use shall be discontinued immediately upon notice from Biosecurity Australia; and
- vi. the rights granted to You constitute a license and not a transfer of title.

5. User conduct

In using the Spreadsheet Model, You agree:

- i. not to disrupt or interfere with any other person's ability to use and access the Spreadsheet Model;
- ii. not to upload, post, or otherwise transmit through the Spreadsheet Model or web site any viruses or other harmful, disruptive, or destructive files;
- iii. not to create a false identity;
- iv. not to use or attempt to use another's account, password, service, or system;
- v. not to access or attempt to access any information which You are not authorised to access;
- vi. not to disrupt or interfere with the security of, or otherwise cause harm to, the Spreadsheet Model, accounts, passwords, servers, or networks connected to or accessible through the website or any affiliated or linked sites.

6. Use and protection of password

You are responsible for maintaining the confidentiality of your password. You are responsible for damages resulting from all uses of your password, whether actually or expressly authorised by You, unless access to Your password was obtained through no fault or negligence of your own.

7. Risk

You agree that You use the Spreadsheet Model and password entirely at Your own risk.