



APPLICATION TO BECOME AN AQIS APPROVED CERTIFYING ORGANISATION under the Export Control (Organic Produce Certification) Orders	
Name of applicant	
Alternate Trading Names	
ACN	ABN
Address	
Postal Address (if different to above)	
Post code	
Names of person (s) who manage and control	The organisation must identify all persons who will be responsible for management and control of the QM system. <i>If required additional names may be listed on an attachment.</i>
Name	Position held in business
The following documents must accompany this application and will be assessed by AQIS to determine compliance to the requirements of a QM manual in accordance with the <i>Export Control (Organic Produce Certification) Orders</i> . The organisation's: <ol style="list-style-type: none"> 1. Memorandum and Articles, or similar documents such as a Constitution. 2. organic standards, rules and policies. 3. documented operational and administration manual(s). 4. the geographical areas where the organisation intends to operate. 5. A register containing details of the all operators (a.k.a. organic farmers, manufactures, etc). This register must contain the: <ul style="list-style-type: none"> • names and addresses; and • contact details; and • type of business; and • range of products to which these operators are approved to produce or manufacture or sell. 	
By signing this form the applicant agrees: <ul style="list-style-type: none"> • to comply with the requirements described in the AQIS Administrative Arrangements for Approved Certifying Organisations Operating Inspection and Certification Activities for Australian Organic and Bio-Dynamic Produce as amended from time to time; • to ensure that the certification of organic operators is in accordance with the requirements of the National Standard for Organic and Bio-Dynamic Produce as amended from time to time; and • that this signed application is true and correct. 	
Signed:	Date: / /
Name:	Management position:

Once completed, this application must be forwarded to:

Australian Quarantine and Inspection Service
 Attention: Organic and Biodynamic Program
 GPO Box 858
 CANBERRA ACT 2601.

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