



rain & Horticulture



EXDOC
Export Documentation

ISSUE #15 Jul 2006

Staff Contacts

In the next few weeks there will be some changes in relation to the roles and responsibilities of the EXDOC Grain / Horticulture staff.

Lincoln Rose will be leaving the department permanently, and until we have found a suitable replacement and trained them in the requirements of electronic certification for EXDOC Grain / Horticulture, all emails, facsimiles and telephone calls are to be sent direct to Bev Beacham.

Once a replacement has been appointed to replace Lincoln, I will advise all EDI Users via an email with contact details and responsibilities

As this will be a particularly busy time for the 'team', it would be appreciated if where possible, all contact with the team is done in writing.

Contact details are:

| | | | |
|-------------|----------------------------------|--|--------------|
| Bev Beacham | EXDOC Administrator (Grain/Hort) | bev.beacham@aqis.gov.au | 02 6272 5728 |
|-------------|----------------------------------|--|--------------|

Facsimile number 02 6272 3745

I would remind EDI Users / Exporters that the hours of support / contact for the team will be **8.00am to 4.30pm Monday to Friday (EST)**.

Any communication outside of these hours will be attended to either during the day (if telephoned, emailed or faxed before 8.00am) or the next working day (if telephoned, emailed or faxed after 4.30pm).

EXDOC Grain / Horticulture apologises for any inconvenience this may cause some exporters / EDI Users.

However, as part of Bev's responsibilities, we will be looking at the long term direction of electronic certification and how best to deliver the system to exporter / EDI User needs in all States of Australia, including electronic certification as the primary system for issuing export certification and manual certification as the secondary system.

General Country Enquiries

Exporters and EDI Users are reminded that for general enquiries relating to importing country requirements, they should first check the restrictions listed in the PHYTO database on the AQIS web at www.aqis.gov.au



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If unable to find the information you require, or you need clarification / assistance with the importing country requirements, please contact you local AQIS office first - contacting the EXDOC Grain / Horticulture team in these matters adds to our work load and reduces that time we can commit towards electronic certification.

Production Promotes

As EXDOC is becoming a more stable system and most business needs have already been addressed in Production Promotions over the past 6 years, in the past 6 months there have only been a small number of Production Promotions for the Grain & Horticulture programs.

The following briefly outlines these enhancements.

Grain:

The fields relating to Sample Date(s); Empty Container dates(s) and Sack Inspection date(s) have been removed.

These fields were removed as they were only required to be populated (by AQIS) when the appropriate Extra Certificate was requested in the RFP, and these certificates print without this information.

Horticulture & Grain:

Separate Certificate indicators:

The Separate Certificate by Container; Separate Certificate by Packer and Separate Certificate by Marks indicators are no longer available for Grain & Horticulture RFPs.

The Certificate Request functionality has been specifically built / enhanced to meet the programs and exporters needs and is to be used in all instances where Exporters / EDI Users require either:

- ✦ multiple RFP details combined into one Phytosanitary Certificate; or
- ✦ multiple Phytosanitary certificates from one RFP

- ✦ **RFPs will error if this information is provided in the incoming RFP message**

- ✦ EDI Users who use the Certificate Request functionality as part of their normal business and who have not undertaken the required testing of this functionality **will be required** to complete appropriate testing of this functionality and in the test environment.
Contact Bev for further assistance in this matter.

Adding / Deleting lines:

As with the implementation of the ability for lines to be added / deleted for Horticulture air transport mode RFPs at INIT or FINL status, EXDOC has been further enhanced to enable:

- ✦ Adding / deleting lines for Horticulture sea transport mode RFPs at INIT or FINL status
- ✦ Adding / deleting lines for Grain air transport mode RFPs at INIT or FINL status
- ✦ Adding / deleting lines for Grain sea transport mode RFPs at INIT or FINL status

When sending your requests to delete lines, please provide the reason for this amendment

When sending your requests to add lines, please provide all data required to populate the fields, including:

- ✦ Product description (and code if known)
- ✦ Pack type
- ✦ Supplementary code (if a Grain RFP)



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- ✦ Net weight, including weight type
- ✦ Gross weight, including weight type (if applicable)
- ✦ Outer / Inner package quantity
- ✦ Outer / Inner package type
- ✦ Outer / Inner package weight, including weight type
- ✦ Accuracy indicator (if applicable)
- ✦ AHEC Code
- ✦ Production Source State (if applicable - Horticulture only)
- ✦ Endorsement code (if applicable) and indication if to be applied as a Coded Statement
- ✦ FOB amount (if applicable)
- ✦ Shipping marks (if applicable)
- ✦ Container / Seal details (if applicable)
- ✦ Treatment details (if applicable)
- ✦ Extra Certificate template (if applicable)

Failure to provide all details required to add the additional line(s) may result in requests not being actioned as promptly as required.

Please contact your software provider to ensure you have an updated version of your software and if you experience problems or have any difficulties understanding any of the enhancements don't hesitate to contact us.

EXDOC Security Paper

All certificates generated through EXDOC (Phytosanitary Certificates; Certificates as to Condition; Radiation Statements; Ships Hold certificates; etc) must be printed onto the EXDOC security paper and includes **all 3 copies** (original; duplicate and triplicate).

Where amendments are made to RFPs which result in a new Phytosanitary certificate being generated, the previously issued certificates must be returned to the EXDOC Administrator (Grain/Horticulture) within 5 working days of the day the request was made and be all 3 copies of the Phytosanitary certificate and other certificates if generated.

Where the original certificates have been lost, sent overseas or left the control of the EDI user, words to this effect must be included in the written request for a re-issue of a print file. In these cases the new certificates will be issued with a 'Phytosanitary replacement endorsement', which voids the original certificates.

EDI Users will therefore not be expected to return the original certificates to the EXDOC Administrator (Grain/Horticulture).

Exporters/EDI Users are reminded that failure to comply with these requirements may result in access to receive remote print files being revoked.

For further supplies of the EXDOC security paper, orders can be placed directly with Moores Business Systems, Canberra. For contact details please contact us.



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Amending Container Details

Whilst EDI users are unable to add or delete containers if the RFP contains such details, they are able to amend existing container details in a RFP at either INIT or FINL status, ie: if needing to change a character or numeral in the container details.

Eg: changing GUEC1234567 to GVEC1234567

Adding Seal Details

EDI users are unable to add seal details to RFPs at INIT or FINL status if the RFP already contains container details.

Whilst seal details are able to be added to RFPs at INIT or FINL status by the EXDOC Grain/Horticulture team, it is preferred that EDI Users apply the seal details at the same time as applying the container details.

It should also be noted, that seal details in RFPs for Grain and Horticulture are not mandatory unless stipulated by the importing country through protocol arrangements with AQIS and of which AQIS Officers must verify this information.

Amending Seal Details

Whilst EDI users are unable to add or delete seals if the RFP contains container details, they are able to amend existing seal details in a RFP at either INIT or FINL status, ie: if needing to change a character or numeral in the seal details.

Eg: changing 005623 to 005625

EDN Transfer & Withdrawal

If you want to transfer an EDN from 1 RFP to another, you must insert the EDN into the new RFP and ensure that the Customs Agent Indicator is activated. If your Customs Agent Indicator is not activated, no message will be sent to Customs to update the EDN with the new permit details.

You will have to inform the EXDOC helpdesk via email or fax of your request to transfer the EDN and include details of the original RFP and new RFP and the EDN. The transfer of EDNs between RFPs can not take place until the new RFP has attained a status of COMP.



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Please **do not delete** the original RFP until you have received confirmation from the EXDOC helpdesk that the EDN transfer has been successful.

If you need to have an EDN withdrawn, email or fax the EXDOC helpdesk with the RFP number and EDN with the withdrawal request. Please **do not send in a 'delete' message** for the RFP until you have received confirmation that the EDN has been withdrawn.

EXDOC Helpdesk

Whilst the EXDOC helpdesk provides a 24 hour; 7 days a week support service for EXDOC, they are unable to assist in matters relating specifically to program functionality, and their primary role is to assist with messaging & system performance from/to EDI Users and Customs.

All enquiries relating to Grain / Horticulture functionality are to be addressed directly with the EXDOC Grain / Horticulture team, on the contact details given above in this newsletter.

EDI users who contact the EXDOC helpdesk directly with program specific matters may not have their request actioned as promptly as expected.

New Product Codes

The following new product codes have been created for Grain exports:

| | | |
|-----|----------------------------|----------------------------|
| ARA | ARABIDOPSIS SPP SEED | |
| ATR | ATRO SEED | Macroptilium atropurpureum |
| BCG | BLUE COUCH GRASS SEED | Digitaria didactyla |
| BET | BEEF SEED | Beta vulgaris |
| BGS | BUFFEL GRASS SEED | Cenchrus ciliaris |
| BHY | BARLEY HAY | Hordeum vulgare |
| CLI | CHILLI SEED | Capsicum annum |
| CSM | COTTON SEED MEAL | Gossypium spp. |
| CUC | CUCUMBER SEED | Cucumis sativus |
| DIG | DIGITARIA SPP. SEED | |
| HIT | HIBISCUS TRIONUM SEED | |
| KOL | KOHL RABI SEED | Brassica oleracea |
| KOM | KOMATSUNA SEED | Brassica campestris |
| LUN | LEUCAENA SPP. SEED | |
| MIZ | MIZUNA SEED | Brassica japonica |
| PAN | PARASPONIA ANDERSONII SEED | |
| PNP | PARSNIP SEED | Pastinaca sativa |
| SIU | SIGNAL GRASS SEED | Urochloa decumbens |
| SWC | SWISS CHARD SEED | Beta vulgaris |
| TAT | TATSOI SEED | Brassica narinosa |
| TLM | TALL MUSTARD SEED | Brassica juncea |
| TUR | TURNIP SEED | Brassica campestris |



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The following new product codes have been created for Horticulture exports:

Fruit & Vegetables:

| | | |
|-----|-----------------|-----------------|
| CHF | CHESTNUT FRUIT | Castanea sativa |
| PIF | PISTACHIO FRUIT | Pistacia vera |
| PLE | PLUMCOTES | Prunus spp |

Cut Flowers:

| | |
|-----|--------------------------------------|
| ERC | ERICA CANANICULATA - CUT FLOWERS |
| BEN | BERZELIA NYSNA - CUT FLOWERS |
| LUE | LEUCADENDRON ARGENTEUM - CUT FLOWERS |
| PHF | PHYLICA OLEIFOLIA - CUT FLOWERS |
| PHM | PHAENOCOMA PROLIFERA - CUT FLOWERS |
| TAX | TAXANDRA SPP - CUT FLOWERS |

Plants:

| | |
|-----|---------------------------------|
| ALA | ALLAMANDA SPP PLANTS |
| AZA | AZALEA SPP PLANTS |
| BGP | BOUGAINVILLEA SPP. PLANTS |
| CAH | CARPOBROTUS GLAUCESENS PLANTS |
| CLV | CLIVIA SPP PLANTS |
| DID | DIOSPYROS DIGYNA PLANTS |
| DIE | DIETES SPP PLANTS |
| COZ | COMPARETTIA SPP - ORCHID PLANTS |
| LIR | LIRIOPE SPP PLANTS |
| LOJ | LONICERA JAPONICA PLANTS |
| MAD | MANDEVILLEA SPP PLANTS |
| OPH | OPHIOPOGON SPP PLANTS |
| OVE | SARCANTHUS SPP. ORCHID PLANTS |
| OVT | VANDOPSIS SPP. ORCHID PLANTS |
| OWD | MACRADENIA SPP. ORCHID PLANTS |
| OWZ | RHYNCOSTYLIS SPP. ORCHID PLANTS |
| OXK | GASTROCHILUS SPP. ORCHID PLANTS |
| OXS | HUNTLEYA SPP ORCHID PLANTS |
| OYN | CLOWESIA SPP. ORCHID PLANTS |
| OZN | ANSELLIA SPP. ORCHID PLANTS |
| OZZ | BRASSIA SPP. ORCHID PLANTS |
| PLS | PLUMBAGO SPP PLANTS |
| RHL | RHAPIS LAOSENSIS PLANTS |
| SAI | SANDORICUM INDICUM PLANTS |
| WIS | WISTERIA SINENSIS PLANTS |

Dried Flowers:

| | |
|-----|--------------------|
| PRH | PROTEA SPP (DRIED) |
|-----|--------------------|



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End Dated Product Codes

There have been a significant number of product codes end dated over the past few weeks which are no longer available for Grain and Horticulture exports, due to either the products never having been applied to RFP or having a variety name as part of the product.

During the course of these products being removed from the EXDOC system, notification via email was sent to all Grain / Horticulture EDI Users.

Please contact your software provider to obtain the latest lists of the products available for Grain / Horticulture RFPs.



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