

Australian Government Department of Agriculture, Fisheries and Forestry Corrigendum to the 2004–05 Annual Report

Please Note: Following are amendments to the 2004-05 Annual Report – Appendix 2 Consultancy Services (page 183) The attached table replaces pages 201–223.

Consultants Overview

In 2004–05, consultants continued to provide specialised skills not available in the Department or services where staff or other in-house resources were limited.

The CEIs on procurement contain procedures and guidelines for engaging consultants. Each proposal for a consultancy is required to specify the project requirements, justify the use of a consultant, identify the expected costs, recommend a procurement method and explain how the consultant’s performance will be evaluated and monitored.

During 2004–05, 278 new consultancy contracts were entered into, involving total actual expenditure of \$15 350 305. In addition, 89 ongoing consultancy contracts let in previous years were active during the 2004–05 year, involving total actual expenditure of \$6 037 860.

Competitive Tendering and Contracting

The Department has established a range of corporate contracts in response to the Australian Government's decision to market-test core corporate services. The Australian Government advocated a competitive tendering and contracting approach as a means of delivering more client-focused services while achieving savings and maintaining accountability.

Information technology services for the Department were outsourced to Ipex ITG Pty Ltd as part of the Group 8 initiative in 2000. Services began on 26 June that year. In February 2004, Ipex officially merged with Volante Group Limited to form the company now known as Volante Group Limited. Following an extension of the initial five-year term for a further four years, the contract is due to expire in 2009.

Property services have been outsourced to Jones Lang LaSalle (New South Wales) Pty Ltd since 3 July 2000. In 2003, the Department exercised the option to extend the initial three-year term of the contract for a further two years. With the contract due to expire in June 2005, the Department went back to the market to re-tender for services. The result of that tender will be reported in the Department's 2005–06 annual report.

The Department's legal services are outsourced to Minter Ellison Lawyers under contract and to a supplementary panel of legal service providers under a deed of standing offer. The contract began in July 2000, with an initial term of three years. The Department exercised its option to extend the contract, and extended the timeframe to July 2005. The Department also extended panel arrangements to July 2005. In late 2004, the Department advised all legal service providers that we would be going out to the market to re-tender for our legal services.

The Department outsourced its human resource services to PricewaterhouseCoopers on 1 September 2000. UnitedKFPW HR Services (a member of the United Group Ltd) took over the original three-year contract on 20 December 2002. In December 2003, the Department exercised its option to extend the contract for a further two years. After market-testing those services in 2004–05, the Department decided to in-source the services on expiry of the contract in December 2005.

Since 1 January 2002, internal audit services have been provided through a co-sourced arrangement between the Department and a panel of service providers. The primary service provider is Ernst & Young, and the other panel members are Deloitte Touche Tohmatsu and Acumen Alliance. The arrangement is for three years, with two one-year options. In November 2004, the Department extended the panel arrangements for a further year, with the intention of testing the market in the second half of 2005.

Consultant Name	Description	Contract Price (\$)	Selection Process*	Justification**
Output 1 – Natural Resources Access and Management				
ACIL Tasman	Recycled water access, investment and management	75 000	Open Tender	B
Art Direction Creative	Design 2003–04 Regional Program Report	21 125	Open Tender	B
Chaudhri Consulting	Provide an independent review of one pilot's activities for the multi-jurisdictional market based industry working group	13 200	Select Tender	C
Coastal Zone Australia	Develop water quality workshop material and tools for use in workshops. Deliver seven two day workshops. Provide detailed report on the workshops	130 000	Open Tender	B
Centre for International Economics	National Landcare Program (NLP) National Component – provide information on investment and performance by agricultural industries in natural resource management (NRM)	59 400	Open Tender	B
Centre for International Economics	NLP National Component – examine the contributions and effectiveness of the National Landcare support structures in supporting the Landcare movement and the regional NRM process and provide options to ensure that future needs of the Landcare movement continue to be met	111 700	Open Tender	B
Concept Consulting Services Pty Ltd	Develop a sustainable agriculture framework	19 800	Open Tender	B
Coree Consulting Pty Ltd	Develop an implementation plan for the Defeating the Weed Menace programme	11 900	Direct Sourcing	B
Cox Inall Communications	Develop an information programme and stakeholder engagement strategy for the NLP	18 425	Direct Sourcing	B
Georia Associates Pty Ltd (extension 1)	Research, analyse and report on issues and assist the Department with Data and Information theme arrangements, integration of programme activities with NLWRA strategies, liaison and advice on Departmental issues arising from international conventions, and other scientific and technical support	33 000	Direct Sourcing	B
Georia Associates Pty Ltd (extension 2)	Research, analyse and report on issues and assist the Department with Data and Information theme arrangements, integration of programme activities with NLWRA strategies, liaison and advice on Departmental issues arising from international conventions, and other scientific and technical support	52 800	Direct Sourcing	B
Griffin NRM Pty Ltd	To develop 15 case studies that describe practical examples of situations where institutional arrangements are successfully supporting sustainable land management and situations where improvements may be necessary and prepare a national snapshot of project based planning and management systems.	291 126	Open Tender	B

Consultant Name	Description	Contract Price (\$)	Selection Process*	Justification**
Output 1 – Natural Resources Access and Management continued				
John Thorp Australia	Secretarial and administrative services for the Australian Weeds Council	60 500	Open Tender	B
Land and Water Australia	Agricultural industry sustainable reporting and survey needs	66 000	Direct Sourcing	B
Land and Water Australia	Development of guide to inform irrigation decisions	22 136	Direct Sourcing	C
Marsden Jacobs Associates	Research the issue of third party access in the water industry and the implications for water management in Australia	75 000	Open Tender	B
Risk Management Partners Pty Ltd	To conduct a scoping study on the public liability and personal accident insurance cover for Landcare and related volunteer groups	49 905	Open Tender	B
Sapro Marketing Pty Ltd	Preparation for Organisation for Economic Corporation and Development (OECD) workshop on agriculture, water, sustainability, markets and policies	15 400	Open Tender	B
Themeda	Editing of the <i>Salinity Mapping Methods in Australia</i> Context book, user guide and CD-ROM	25 256	Select Tender	B
		1 151 673		

Output 2 – Rural Policy and Innovation

ACIL Tasman	Research and consult with commercial fishing operators of the Eastern Tuna and Billfish Fishery and the South East Fishery to identify and analyse the opportunities and issues facing small to medium fishing operators over the next five to ten years	99 630	Select Tender	C
Agecomplus Pty Ltd	Summer Fruit Industry Partnership project to undertake a comprehensive stocktake of the industry's strengths, weaknesses, opportunities and threats	88 000	Panel	C
Agecomplus Pty Ltd	Prawns Industry Partnership project to undertake a comprehensive stocktake of the industry's strengths, weaknesses, opportunities and threats	132 000	Panel	C
Australian Centre for Intellectual Property in Agriculture	Legal liability of Farmers Growing Crops	35 000	Direct Sourcing	A

Consultant Name	Description	Contract Price (\$)	Selection Process*	Justification**
Output 2 – Rural Policy and Innovation continued				
Australian Institute of Company Directors	Corporate Governance Course – Women in Rural Industries	134 400	Direct Sourcing	B
Australian Institute of Company Directors	Corporate Governance Course – Young People in Rural Industries	99 176	Direct Sourcing	B
Australian Institute of Export Ltd	Delivery of the 2005 Export Market Development Training Course	34 065	Direct Sourcing	B
Centre for International Economics	Research and analysis to strengthen the industry partnership initiative	108 900	Select Tender	B
Courage Partners	Undertake research and analysis to strengthen the Young People in Rural Industries Programme	76 958	Open Tender	B
Courage Partners	Olive Industry Partnership project to work with the industry to take stock of the current state of the industry and develop a national strategy and approach, identify a way to connect industry associations and directions forward for the industry	59 510	Panel	C
Cox Inall Communications	The delivery of the Australian Government's National Young Farmers Forum 2005	349 375	Open Tender	B
Cox Inall Communications	Preparation of an Executive Summary document <i>The Way Forward from the Rural Financial Counselling Service Programme Review</i> , to be used as part of the post-review consultation/communication process	15 000	Select Tender	B
Cox Inall Communications	Production of CD-ROM/Video Master for the Farm Help programme	75 000	Select Tender	B
Edwina Clowes	Coordination of the Governance for Rural Women initiative for 5-10 March 2005	49 383	Direct Sourcing	B
Ernst & Young	Review of Farm Help Quality Assurance Sampling Pilot	20 000	Select Tender	B
Eyre Regional Development Board	Logistics of establishing a non-Genetically Modified (GM) zone on the Eyre Peninsula	66 000	Direct Sourcing	A
F1 Solutions	To improve the speed and advise on the appropriateness of technology used for the Grants Management System Access database used by the Rural Financial Counselling Service Programme to support its business processes	21 140	Select Tender	B

Consultant Name	Description	Contract Price (\$)	Selection Process*	Justification**
Output 2 – Rural Policy and Innovation continued				
Grain Corp	Segregating GM and Non-GM Grain in the Australian grain Storage System	90 000	Direct Sourcing	A
Growcom	Coordination of a Tropical Fruit Industry Partnership Workshop	16 000	Select Tender	B
GHD Pty Ltd	Forestry and Wood Industry Partnership project to undertake a comprehensive stocktake of the industry's strengths, weaknesses, opportunities and threats	106 370	Panel	C
Hassall & Associates Pty Ltd	Egg Industry Partnership project to assist participant understanding of significant future key changes	84 623	Panel	C
Hassall & Associates Pty Ltd	Organics Industry Partnership project to undertake a comprehensive stocktake of the industry's strengths, weaknesses, opportunities and threats, including two industry workshops	73 942	Panel	C
Hassall & Associates Pty Ltd	Wool Industry Partnership project to undertake a comprehensive stocktake of the industry's strengths, weaknesses, opportunities and threats	132 000	Panel	C
Hassall & Associates Pty Ltd	Conduct FarmBis review of states' performance	99 000	Select Tender	C
Hassall & Associates Pty Ltd	Farmer Profiling and Adjustment Study	60 000	Select Tender	A
Holmes & Reynolds Pty Ltd	To prepare and deliver six one-day Governance and Risk Management Training Workshops to Rural Financial Counsellors	29 000	Select Tender	B
IMC Integrated Marketing Communications	Fodder Industry Partnership project identify current industry threats and opportunities; develop implementable actions to achieve a more profitable, competitive and sustainable industry	87 973	Panel	C
International Economics Pty Ltd	Develop a business plan for a nationally representative organisation for wine grape growers	99 000	Select Tender	C
International Economics Pty Ltd	Honey Bee Industry Partnership project to provide a comprehensive economic overview of all facets of the industry and undertake an industry workshop to engender ownership of the outcomes	116 666	Panel	C
Kiri-Ganai Research	AusVeg Industry Partnership project to undertake a comprehensive stocktake of the industry's strengths, weaknesses, opportunities and threats	165 000	Panel	C

Consultant Name	Description	Contract Price (\$)	Selection Process*	Justification**
Output 2 – Rural Policy and Innovation continued				
Kondinin Group	Cherry Industry Partnership project to undertake a comprehensive stocktake of the industry's strengths, weaknesses, opportunities and threats	59 136	Panel	C
KPMG	Citrus Industry Partnership project aimed at providing a comprehensive overview of all facets of the industry	101 365	Panel	C
L N B Computing Consultancy Pty Ltd	FarmBis III monitoring and evaluation database development	55 539	Direct Sourcing	B
L N B Computing Consultancy Pty Ltd	FarmBis III monitoring and evaluation database support and maintenance	24 200	Direct Sourcing	B
Marcus Oldham College	The development, facilitation and evaluation of the 2005 Young Rural Leaders Course	143 240	Open Tender	B
National Measurement	Test Protocol for Detection of GM Seed in Bulk Samples	59 730	Direct Sourcing	A
Nexus Research	Exceptional Circumstances Relief Payments Customer Data Analysis Study	26 840	Select Tender	A
PDF Management Services Pty Ltd	Design and development of training workshops for small to medium wine businesses	200 000	Direct Sourcing	B
Resource Consulting Services	Australian Table Grape Industry Partnership project to undertake a comprehensive stocktake and self-assessment of industry performance and determining future challenges, opportunities and strategies	83 765	Panel	C
Ridge Partners	Initial scoping of tropical fruit industry and delivery of Tropical Fruit Industry Workshop to gain understanding of preferred activities to be undertaken by the industry group with government support	34 800	Select Tender	B
Ridge Partners	Wildflowers Industry Partnership project to undertake a comprehensive stocktake of the industry's strengths, weaknesses, opportunities and threats	48 565	Panel	C
Ridge Partners	Manage and coordinate all aspects for the delivery of the Australian Tropical Fruit Industry Partnership Pilot project including disbursements to the Tropical Fruits Industry Partnerships Steering Committee for project related expenditure	749 030	Open Tender	B
Rob Gill	Assist in finalising a discussion paper seeking stakeholder research priorities for agricultural biotechnology	11 000	Direct Sourcing	A

Consultant Name	Description	Contract Price (\$)	Selection Process*	Justification**
Output 2 – Rural Policy and Innovation continued				
Rural Enablers Pty Ltd	Consultancy on Capacity Building	30 000	Select Tender	B
South Australian Centre for Economic Studies	Farm Help Longitudinal Study Part B	399 130	Open Tender	A
Storey Marketing Services	Development of a series of reports for the Primary Industries Standing Committee Research and Development (R&D) Sub-committee intended to examine aspects of current agricultural R&D across the jurisdictions	80 559	Select Tender	B
Total Contracts Output 2 Let in 2004–05		4 730 010		

Output 3 – Industry Development

A Rutherford and Associates	Assistance with meetings to develop strategies for improving the productivity Indonesian livestock sector	10 999	Direct Sourcing	B
Acumen Alliance	Independent audit of Mossman Mill	18 229	Select Tender	B
Acumen International Pty Ltd	Provision of three day business readiness workshop	32 340	Select Tender	A
Australian Institute of Criminology	Australian Fisheries Legislative Review Part A	12 900	Select Tender	A
Australian National University (ANU)	A review of illegal fishing activity undertaken by Indonesian fishermen in Northern Australia	14 054	Direct Sourcing	B
Bayliss Associates Pty Ltd	Preparation of draft investment guide to Indonesia's food and agricultural sectors	50 339	Select Tender	B
Charles Darwin University	Assistance in the development of Indonesian cattle breeding strategies through work with the Indonesian National Artificial Insemination Centre	22 500	Direct Sourcing	B
CSIRO – Division of Marine Research	Recruit Monitoring Programme. Aerial Survey of the Great Australian Bight	271 027	Direct Sourcing	B
CSIRO – Division of Marine Research	Annual Survey of Torres Strait Tropical Rock Lobster Project	19 908	Direct Sourcing	B
CSIRO – Division of Marine Research	Scientific aerial survey and estimate an index of juvenile Southern Bluefin Tuna in the Great Australian Bight	246 387	Direct Sourcing	B

Consultant Name	Description	Contract Price (\$)	Selection Process*	Justification**
Output 3 – Industry Development continued				
CSIRO – Division of Marine Research	Study of adult Southern Bluefin Tuna in the Tasman Sea and spawning ground south of Indonesia	123 890	Direct Sourcing	A
Coree Consulting Pty Ltd	Uhrig Review of Australian Fisheries Management Authority	10 285	Direct Sourcing	C
Courage Partners	Consulting Efficiency Review National Industry Development Programme (NIDP)	30 107	Select Tender	A
Curtin University of Technology	Global Trends Analysis of Food Safety and Quality Systems for the Australian Food Industry	148 500	Open Tender	B
Denis Hussey	Prepare, facilitate and report Forest and Wood Products workshop	11 550	Direct Sourcing	B
Department of Primary Industries Queensland	Opportunities for improved Aquaculture cooperation between Australia and New Caledonia	15 203	Direct Sourcing	B
Fasttrac Aust Pty Ltd	Provision of three day business readiness workshop	29 403	Select Tender	A
Fasttrac Aust Pty Ltd	For Licensing maintenance and development of the online NIDP grant assessors and business reality check	87 158	Select Tender	A
Fisheries Research and Development Corporation	Project studying the retail sale and consumption of seafood in Melbourne	10 000	Direct Sourcing	B
Helen Lipton and Associates Pty Ltd	Manage the review and update of the publication Guidelines for On-Farm Food Safety for Fresh Produce	14 400	Direct Sourcing	B
International Oceans Network	Investigation of the extent and impact of IUU fishing and flag of convenience arrangements	20 000	Direct Sourcing	B
Jan Taylor and Associates	2005 Beef Quota Review Panel member contract	37 081	Direct Sourcing	C
JP Consulting	Forest and Wood Product Council Review	21 230	Direct Sourcing	B
L N B Computing Consultancy Pty Ltd	Design an online application system and modified the existing NIDP database	45 000	Select Tender	A
L N B Computing Consultancy Pty Ltd	Conversion of existing databases to facilitate Food Processing in Regional Australia grants programme	65 000	Direct Sourcing	A

Consultant Name	Description	Contract Price (\$)	Selection Process*	Justification**
Output 3 – Industry Development continued				
Marisa Gerussi and Rave Communications	Development of a Communications Strategy for the National System for the Prevention and Management of Marine Pest Incursions	60 000	Select Tender	B
Matthews Pegg Consulting	Workshop and paper on biomarker maintenance claims	11 891	Open Tender	B
MP Consulting	Food Standards Australia and New Zealand assessment and approval processes	28 428	Open Tender	C
Ms Sandra Welsman	2005 Beef Quota Review Panel member contract	32 900	Direct Sourcing	C
National Aquaculture Council	Marketing Rollout – aquaculture	103 500	Direct Sourcing	B
National Aquaculture Council	Provision of secretariat services for Implementation Committee of the Aquaculture Industry Action Agenda	150 000	Direct Sourcing	B
National Oceans Office	Review of Natural Resource Management Governance arrangements in the Torres Strait	28 000	Direct Sourcing	B
NERA Australia Pty Ltd	Provision of services to the 2004 Wheat Marketing Review	13 000	Direct Sourcing	B
Philip Martin Photography Pty Ltd	Photography of food processing sectors for use in publications and marketing material	14 556	Select Tender	B
PriceWaterhouse-Coopers	Assessment of applications for assessment under the Forestry Assistance Programme for Western Australia and the Grants for Forest Communities Programme	225 000	Open Tender	B
RABQSA International Inc.	Develop and document a national food safety auditor competency certification framework under guidance of National Food Safety Auditor Certification Scheme Committee	15 950	Direct Sourcing	B
Ridge Partners	Engage an independent facilitator to guide the process for developing resource sharing in the Western Tuna Billfish Fishery (WTBF) & Eastern Tuna Billfish Fishery (ETBF)	59 770	Direct Sourcing	B
Ridge Partners	Development of a sustainable funding base for Recfish Australia	30 000	Direct Sourcing	B
Ridge Partners	Independent facilitation to finalise resource sharing arrangements in the WTBF and develop resource sharing arrangements in the ETBF	65 747	Select Tender	C
Ross Donald	2005 Beef Quota Review Panel member contract	32 900	Direct Sourcing	C

Consultant Name	Description	Contract Price (\$)	Selection Process*	Justification**
Output 3 – Industry Development continued				
Ruello Consulting	An assessment of the Melbourne Seafood Market	10 000	Direct Sourcing	B
University of Wollongong	Contract for specific fisheries environment research	30 000	Direct Sourcing	C
University of Wollongong	Contract for specific fisheries environment research	60 000	Direct Sourcing	C
Total Contracts Output 3 Let in 2004–05		2 339 132		

Output 4 – Market Access and Biosecurity (Market Access from 11 February 2005)

Adelaide Research & Innovation Pty Ltd	Eritrean Capacity Building	15 659	Select Tender	B
Adelaide Research & Innovation Pty Ltd	The Dryland Agriculture Project (Stage 1) funded Australian consultants to provide advice which can enhance the capacity of Eritrean agriculture using best-practice Australian dryland farming practices and techniques	17 595	Select Tender	B
Australian Dairy Farmers Limited, Melbourne	Information Systems, Animal Welfare and Husbandry and, Technical Support for Dairy Heifers Exports to China Phase 1	159 500	Direct Sourcing	B
Biotext	Design, re-writing and editing of a section of the Plant Pest Risk Analysis Workbook	18 975	Direct Sourcing	B
Charles Darwin University (CDU)	CDU Training Course December 2004	18 860	Direct Sourcing	C
CSIRO AAHL	Provision of Foot and Mouth Disease reference laboratory services to Indonesia: Technology Transfer including training, supply of reagents and expert advice in diagnostic testing in support of a surveillance programme	27 500	Direct Sourcing	C
Department of Primary Industries New South Wales	Eritrean Dryland Farming	15 500	Select Tender	B

Consultant Name	Description	Contract Price (\$)	Selection Process*	Justification**
Output 4 – Market Access and Biosecurity (Market Access from 11 February 2005) continued				
Department of Primary Industries New South Wales	The Applied Agricultural Research Institute Project (Stage 1) funded Australian consultants to provide advice on the establishment of an applied agricultural research institute at the College of Agriculture at the University of Asmara in Eritrea	15 500	Select Tender	B
Department of Business Industry & Resource Development (Berrimah Laboratories, NT)	Semen Testing Arbovirus	59 508	Direct Sourcing	C
Kewagama Research	Tracebacks on cattle imports	47 943	Open Tender	C
NSW Agriculture, Elizabeth Macarthur Agricultural Institute	Semen Testing Arbovirus	61 749	Direct Sourcing	C
University of Pretoria	Investigation of Bluetounge Virus transmission by transfer of sheep in vivo embryo	23 973	Open Tender	C
Warraba Consulting	Scientific review of disease agents of Biosecurity significance carried by duck meat	11 000	Open Tender	C
		493 262		

Output 5 – Product Integrity, Animal (including aquatic animal) and Plant Health

Agricultural Scientific Collections Unit (ASCU)	Update of data in the Australian Plant Pest Data-base (APPD)	73 562	Panel	B
Andrew Turner	To develop trigger points that would be regarded as unusual disease and husbandry occurrences	14 000	Direct Sourcing	B
Animal Health Australia (AHA)	Refurbishment of the Australian Animal Pathology Standards Program glass slide registry collection in preparation for digitising	33 000	Direct Sourcing	B
Applied Biosecurity Consultants	Development methodology for post border surveillance of high risk sites for incursions of forest, horticulture and ecological pests	31 774	Direct Sourcing	B

Consultant Name	Description	Contract Price (\$)	Selection Process*	Justification**
Output 5 – Product Integrity, Animal (including aquatic animal) and Plant Health continued				
Asia Pacific Veterinary Information Services Pty Ltd	Perform research and drafting services for the Frawley Steering Committee on Utilisation of Laboratory Services	16 500	Direct Sourcing	B
AusVet Animal Health Services	Studies of industry structure and population dynamics: Dairy Cattle	15 000	Direct Sourcing	B
AusVet Animal Health Services	Studies of industry structure and population dynamics: Beef Cattle	54 686	Select Tender	B
AusVet Animal Health Services	Review of impact of new technologies	27 610	Select Tender	B
AusVet Animal Health Services	A review of surveillance methods for Bovine Spongiform Encephalopathy in cattle from an Australian perspective	34 568	Direct Sourcing	B
Biotext	Editing and design services for Australia's National Strategic Plan for Aquatic Animal Health – AQUAPLAN 2005–10	17 822	Direct Sourcing	B
Biotext	Editing of four AQUAVETPLAN manuals (crayfish plague, white spot disease, Viral Haemorrhagic Septicaemia, whirling disease)	13 866	Direct Sourcing	B
CSIRO	Fertiliser Prohibited Substances	49 500	Direct Sourcing	B
CSIRO	Update of data in the APPD	26 648	Panel	B
BioNet International through ASEANET	Payment for LUCID (software package) training workshop held in Malaysia	45 582	Direct Sourcing	B
Department of Agriculture Western Australia	3D Electronic Imaging	27 500	Select Tender	B
Department of Agriculture Western Australia	Plant and Disease Image Library (PaDIL) – Western Australia Agriculture	11 000	Direct Sourcing	B
Department of Agriculture Western Australia	Testing of pheromone lures	13 217	Direct Sourcing	A

Consultant Name	Description	Contract Price (\$)	Selection Process*	Justification**
Output 5 – Product Integrity, Animal (including aquatic animal) and Plant Health continued				
Department of Natural Resources and Mines Queensland	Development of national guidelines for early detection and rapid response for weed incursions as a basis for core capacity of government agencies	41 030	Direct Sourcing	B
Department of Primary Industries & Fisheries Queensland	Microscopic examination of feedstuffs	19 154	Direct Sourcing	A
Department of Primary Industries Insects Queensland	Update of data in the APPD	59 400	Panel	B
Department of Primary Industries Victoria	Plant Health Services Consultancy in Pheromones – Pre-emptive testing	15 400	Direct Sourcing	B
Department of Primary Industries Victoria	Review of Biocontrol Biosec Risk Management	23 186	Select Tender	C
Department of Primary Industries Victoria	Vaccination training workshop	14 575	Select Tender	B
Department of Primary Industries, Water and Environment Tasmania	Plant Health Services Consultancy in Pheromones – Pre-emptive testing	15 400	Direct Sourcing	B
Doll Martin Associates	Development of a plant health surveillance reporting and recording strategy including development of appropriate database framework	54 450	Direct Sourcing	B
Dr Paul Ferrar	Review biocontrol biosec Risk Management	13 152	Select Tender	C
Fisheries Western Australia	Provision of business support to National Aquatic Animal Health Technical Working Group in editing backlog of aquatic Australia–New Zealand Standard Diagnostic Protocols and AQUAVEPLAN components	44 000	Direct Sourcing	C
Forestry Tasmania	Update of data in the APPD	12 375	Panel	B
Frank Cox	The development of policy and procedures for the coordination of national resources during major Emergency Animal Disease (EAD) outbreaks	75 000	Select Tender	B
Geoff Gard	Review of Foot and Mouth Disease vaccination policy	15 750	Select Tender	C
Geoff Neuman & Associates	To perform duties of project liaison officer for the non-government veterinarian data retrieval trial	20 000	Direct Sourcing	B

Consultant Name	Description	Contract Price (\$)	Selection Process*	Justification**
Output 5 – Product Integrity, Animal (including aquatic animal) and Plant Health continued				
Geoff Neuman & Associates	Review of animal welfare codes of practice	61 747	Select Tender	C
Geoff Neuman & Associates	Support for Aquatic Animal Health Strategy national stakeholder workshop	21 110	Select Tender	C
Indooroopilly Plant Virus Collection (IPVC)	Update of data in the APPD	38 456	Panel	B
Jack Simpson	Development of national guidelines for early detection and rapid response for forest pests as a basis for core capacity of government agencies	38 500	Direct Sourcing	B
Kholassey Pty Ltd	To drive the development of the National Biosecurity Strategy on behalf of the Australian, state and territory governments	55 000	Direct Sourcing	B
Lyndy Scott & Associates	Validation and report writing team for Exercise Eleusis 2005	30 000	Direct Sourcing	C
Museums Board of Victoria	Plant and Disease Image Library (PaDIL) – Museums Board of Victoria	96 000	Select Tender	B
Museums Board of Victoria	PaDIL – Museums Board of Victoria	99 000	Select Tender	B
National Centre for Epidemiology and Population Health (NCEPH)	To provide an analysis of human health and food product surveillance relevant to diseases of animal origin for integration with animal health surveillance of these diseases in Australia	15 000	Direct Sourcing	A
Neil Tweddle	Development of Australian Wildlife Health Network business plan	10 890	Select Tender	C
OIE SEAFMD	Funds for surveillance project	43 770	Direct Sourcing	B
Plant Health Australia (PHA)	Coordinating the work of the Surveillance Working Group	10 622	Direct Sourcing	B
PHA	Enhancements to APPD website and software	62 788	Panel	B
PHA	Maintenance of reference laboratories in national diagnostic protocols	60 000	Direct Sourcing	B

Consultant Name	Description	Contract Price (\$)	Selection Process*	Justification**
Output 5 – Product Integrity, Animal (including aquatic animal) and Plant Health continued				
PHA	Further development of a National/International register of plant health expertise	75 000	Direct Sourcing	B
PHA	Enhancement of existing expertise networks via National diagnostic protocol training workshops	150 000	Direct Sourcing	B
Plant Pathology Herbarium	Update of data in the APPD	49 500	Panel	B
Plant Pathology Herbarium	Update of data in the APPD	25 437	Panel	B
ResEng Pty Ltd	Evaluate the opportunities for greater harmonisation of preparedness arrangements across Australia's agricultural sectors	42 900	Select Tender	B
ResEng Pty Ltd	Scope out development of appropriate plant health preparedness and response strategy for urban/perri-urban areas	54 698	Direct Sourcing	C
Ross Cutler & Associates	Review the use of vaccination for control of Classical Swine Fever	23 105	Select Tender	B
Sally Berridge Communication Consultancy	To assist National Residue Survey staff to prepare the NRS Annual Report for 2004–05	27 300	Select Tender	A
Scolexia Pty Ltd	Studies of industry structure and population dynamics: Poultry	31 350	Select Tender	B
Thanagey Pty Ltd	On-site review of the status and condition of the Kluang Screw Worm Fly facility	10 175	Direct Sourcing	B
University of Adelaide	Update of data in the APPD	11 393	Panel	B
University of Queensland Insect Collection	Update of data in the APPD	47 075	Panel	B
Victorian Agricultural Insect Collection	Update of data in the APPD	21 599	Panel	B
Wayne Ripper & Associates Pty Ltd	Lead a working group in the development and facilitation of a national Emergency Animal Disease exercise	15 506	Select Tender	B

Consultant Name	Description	Contract Price (\$)	Selection Process*	Justification**
Output 5 – Product Integrity, Animal (including aquatic animal) and Plant Health continued				
Wendy Forno	Review Biocontrol Biosec Risk Management	10 686	Select Tender	C
Zoological Parks Board of New South Wales (ZPBNSW)	Collection of Historical Data for the Wildlife Disease Database	11 000	Direct Sourcing	B
ZPBNSW	Development and maintenance of the Wildlife Disease Database	55 000	Open Tender	A
Total Contracts Output 5 Let in 2004–05		2 233 313		

Output 6 – Quarantine and Export Services

Access Economics	Provision of economic forecast modelling to underpin programme import activity modelling used in the development of fee structures	38 500	Select Tender	B
Animal Health Australia	Development and delivery of a training course for veterinarians wishing to become accredited by AQIS for pre-export preparation and/or to accompany livestock on-board export ships	48 512	Direct Sourcing	A
Brex Pty Ltd	Data modelling and mapping for E-cert UNCEFACT ratification documents	11 680	Direct Sourcing	B
Busigroup International Pty Ltd	To assist the Live Animal Export programme design and implement a management system to an international accreditation standard	28 000	Direct Sourcing	B
Cultural Perspectives	Non-English Speaking Background (NESB) services agency for the Quarantine Matters Campaign	302 480	Select Tender	B
EMD Multicultural Marketing and Management	Non-English Speaking Background (NESB) services agency for Bio-security NESB Campaign	209 000	Select Tender	B
Hansen Yuncken Pty Ltd	Construction Management Service for new AQIS Adelaide Regional Office fitout project	181 825	Select Tender	B
Hardy Milazzo Architects Interior Designers	Architectural and engineering services for the new Adelaide Regional Office fitout project	95 810	Select Tender	B

Consultant Name	Description	Contract Price (\$)	Selection Process*	Justification**
Output 6 – Quarantine and Export Services continued				
LNB Computing Consultancy Pty Ltd	Develop an interim livestock database to assist with management and reporting of live animal exports	24 453	Direct Sourcing	B
Media Monitors	Media analysis agency for the Quarantine Matters campaign	48 000	Select Tender	B
Open Mind Research Group	Research services agency for the Bio-security Campaign	33 000	Select Tender	C
Open Mind Research Group	Research services agency for the Quarantine Matters Campaign	187 000	Select Tender	C
Quay Connection	Communications strategy agency for the Quarantine Matters Campaign	84 425	Select Tender	B
Stratsec Pty Ltd	IT Security Services	42 240	Direct Sourcing	B
Universal McCann	Media advertising for the Avian Influenza Campaign	478 294	Open Tender	A
Universal McCann	Media advertising for the Quarantine Matters Campaign	2 935 072	Open Tender	A
Department of Primary Industries, Victoria, Institute of Horticulture Development	Identification of plant pathogen samples	16 500	Direct Sourcing	A
Walter Turnbull	Intelligence and Business Performance Services	30 000	Direct Sourcing	A
Woodhead International	Architectural services for the new AQIS Darwin Regional Office fitout project	87 620	Select Tender	B
Total Contracts Output 6 Let in 2004–05		4 882 411		

Consultant Name	Description	Contract Price (\$)	Selection Process*	Justification**
Output 7 – Scientific Advice				
Australian Bureau of Meteorology	Provision of data and access for Australian Water Availability Project	82 500	Direct Sourcing	B
Australian National University	Review access, use, maintenance and dissemination of spatial data in Departmental Divisions	22 000	Direct Sourcing	C
Barry Computer Services	Software development – Spatial Multi-Criteria Decision Analysis Tool	22 000	Select Tender	B
BR Senior & Associates	Assist with drilling for groundwater project	25 200	Direct Sourcing	A
Braysher Consulting	Obtain and analyse datasets from two or three regions of the world for exotic reptile and/or amphibian introductions	35 000	Select Tender	B
Broadleaf Capital International Pty Ltd	Review of methodology for consequence analysis	82 390	Select Tender	B
Bureau of Meteorology	Data and access to distributed database network	20 000	Direct Sourcing	B
Charles Darwin University – School of Environmental Research	Review and revise eight indigenous-related indicators for sustainable forest management in Australia	11 000	Select Tender	C
Charles Sturt University	Develop a survey instrument to investigate Victorian Landcare groups	24 200	Direct Sourcing	B
CSIRO	Review Criterion 4 of the Regional Level Criteria and Indicators for sustainable forest management in Australia	12 706	Direct Sourcing	C
CSIRO	Development of models, methods and remote sensing data for Australian Water Availability project	330 000	Direct Sourcing	B
David Andre Allen	Field survey of electrical conductivity imaging of strata beneath the Border Rivers at different reaches	11 420	Select Tender	B
Delaney and Associates Pty Ltd	Environmental futures scanning	33 000	Select Tender	A
Department of Infrastructure, Planning and Natural Resources New South Wales	Contribute to completion of catchment scale land use mapping in the Murray–Darling Basin	297 000	Direct Sourcing	B

Consultant Name	Description	Contract Price (\$)	Selection Process*	Justification**
Output 7 – Scientific Advice continued				
Department of Infrastructure, Planning and Natural Resources New South Wales	Provision of New South Wales database for National Vegetation Information System	77 000	Direct Sourcing	B
Department of Land, Water and Biodiversity Conservation South Australia	Consolidation of datasets for catchment scale land use mapping – Lower Murray Region, South Australia	25 300	Direct Sourcing	B
Department of Land, Water and Biodiversity Conservation South Australia	Provision of South Australian components for a national network of Australian Water Data	27 500	Direct Sourcing	B
Department of Primary Industries, Water and Environment Tasmania	Identify requirements for reconciling Tasmanian vegetation datasets and longer term tasks	32 000	Direct Sourcing	B
Department of Primary Industries Victoria	Land use data integration case study	16 500	Direct Sourcing	B
Excellerated Consulting Pty Ltd	Develop Turbo Integrator processes enabling data transferring from BRS TM1 to DAFF TM1	71 500	Select Tender	A
Excellerated Consulting Pty Ltd	Redevelop BRS TM1 to provide a BRS internal budgeting solution	18 739	Select Tender	A
Georia Associates Pty Ltd	Review Criterion 4 of the Regional Level Criteria and Indicators for sustainable forest management in Australia	19 250	Select Tender	C
Georia Associates Pty Ltd	Manage BRS land management practices programme until 23 March 2006	56 100	Select Tender	A
IndexGeo Pty Ltd	Provide technical support for geospatial dataset description management	22 330	Select Tender	A
Learning Systemics Pty Ltd	Literature review and workshop design for a project on Sugar Food Chain Sustainability Reporting System	16 500	Select Tender	A

Consultant Name	Description	Contract Price (\$)	Selection Process*	Justification**
Output 7 – Scientific Advice continued				
Learning Systemics Pty Ltd	Literature review and workshop design for a project on Understanding Industry Culture	11 000	Select Tender	A
McKinnell, Frank	Recommend revised indicators for Criterion 7 of Regional Level Criteria and Indicators for Sustainable Forest Management in Australia	16 500	Select Tender	A
Murdochlink	Review and evaluate approaches to building and running risk models	77 468	Select Tender	C
SGA Solutions Pty Ltd	A survey and analysis of international biotechnology applications of relevance for Australian agriculture	46 821	Select Tender	A
Spherion Technology Solutions	Development of an application to produce documents for web delivery, in the form of a rainfall and water profiles for catchments	25 000	Select Tender	A
Spherion Technology Solutions	Development of documents for web delivery, showing drought relief for agricultural regions	25 300	Select Tender	A
University of Wollongong	Analysis of the statistical confidence in the results from the Continental Forest Monitoring Framework Pilot Project	11 000	Direct Sourcing	C
UTAS Innovation Ltd	Assist with development of programme logic pathways for Stage 2 of Signposts for Australian Agriculture Project	11 000	Select Tender	A
Total Contracts Output 7 Let in 2004–05		1 615 224		

Consultant Name	Description	Contract Price (\$)	Selection Process*	Justification**
Output 8 – Economic Research				
Barry Naughten	Review of reports on five countries participating in the Energy Technology Systems Analysis Project	26 100	Direct Sourcing	B
Consultecon Pty Ltd	Prepare paper on Australia's export performance trends in agriculture, mining, manufacturing and services	18 700	Direct Sourcing	B
Department of Primary Industries and Fisheries Queensland, Agricultural Production Systems Research Unit	Provision of maps and data with editorial comments	30 000	Direct Sourcing	B
Mekong Economics Ltd, Vietnam	Undertake research and fieldwork in connection with ABARE project Enhancing ASEAN Minerals Trade and Investment	45 000	Direct Sourcing	B
Quentin Grafton	Prepare paper on efficiency in Commonwealth fisheries and workshop preparation	18 000	Direct Sourcing	B
Resources Law International	Provide specialist advice in relation to energy project	25 614	Direct Sourcing	B
Walgett Sustainable Agricultural Group Pty Ltd	Provide advice into the development and revision of a trial Vegetation Management survey in New South Wales	11 000	Direct Sourcing	B
Total Contracts Output 8 Let in 2004–05		174 414		

Consultant Name	Description	Contract Price (\$)	Selection Process*	Justification**
Management Services				
Acumen Alliance	Provision of audit services regarding change control for Group Eight agencies	20 000	Direct Sourcing	B
Acumen Alliance	Reconciliation of Departmental salaries	53 443	Select Tender	B
Acumen Alliance	Review of long service leave liability	70 000	Select Tender	B
Acumen Alliance	Performance information management system (review, assessment of business requirements and specification)	43 560	Selective Tender	B
Acumen Alliance	Costing Model for market testing of Human Resource services	80 000	Panel	B
Acumen Alliance	Mapping of human resources services including payroll costing and reporting	11 760	Panel	B
Aurion Corporation Pty Ltd	Conduct a gap analysis study and compile a report with findings	13 750	Direct Sourcing	B
Australian Valuation Office	Revaluation of leasehold improvement assets	13 200	Select Tender	B
Clear Lead Pty Ltd	Preparation of request for tender for the Information Management Strategic Framework	36 795	Direct Sourcing	B
Clear Lead Pty Ltd	Evaluation of a request for tender for the Information Management Strategic Framework	46 516	Direct Sourcing	B
COGNOS	Professional services rendered in relation to COGNOS financial reporting support and system maintenance	13 200	Select Tender	B
Corrs Chambers Wessgarth	Legal advisor for a request for tender for the provision of legal services	79 000	Direct Sourcing	B
Deakin KM Pty Ltd	Information mapping and design services for intranet portlet	20 000	Direct Sourcing	B
Deakin KM Pty Ltd	Develop and deliver an e-Learning tool for procurement management	53 905	Direct Sourcing	B
Deakin KM Pty Ltd	Develop and deliver an e-Learning tool for credit card management	26 855	Direct Sourcing	B
Dominion Group	Revaluation of infrastructure, plant and equipment assets	11 180	Select Tender	B
Effective People	2006 Graduate Recruitment	139 000	Open Tender	B
Ernst and Young	Probity advisor for a request for tender for the provision of legal services	79 000	Direct Sourcing	B
Ernst and Young	Professional taxation advice provided to the Department in 2004–05	11 000	Direct Sourcing	B

Consultant Name	Description	Contract Price (\$)	Selection Process*	Justification**
Management Services continued				
Ernst and Young	Human resource services client satisfaction survey 2005	12 000	Direct Sourcing	B
Esmond Management Consulting	Refinements to the performance management scheme	14 080	Select Tender	B
Excelerated Consulting	Professional services rendered in relation to TM1 budget management software support and system maintenance	15 650	Direct Sourcing	B
Grosvenor Management Consulting	Preparation of request for tender for travel services	44 709	Direct Sourcing	B
KPMG Actuaries Pty Ltd	Actuarial review of long service leave liability	35 000	Select Tender	B
Mercer Human Resources Consulting	Review of executive remuneration structure	20 790	Direct Sourcing	C
NCS International Pty Ltd	Undertook an audit of select areas of the Department against the <i>Investors in People</i> standard	14 092	Select Tender	B
Orima Research Pty Ltd	Design and conduct staff intentions survey	13 750	Select Tender	B
QSP Asia Pacific Pty Ltd	Modifications to improve use of the financial management information system	16 143	Select Tender	B
Step Two Designs	Assist in requirements gathering process and tender evaluation for Web Content Management System	19 800	Selective Tender	B
Yellow Edge Performance Architects Pty Ltd	Performance indicators review and to develop a learning module for a middle managers course	33 000	Direct Sourcing	B
Total Contracts Management Services Let in 2004-05		1 061 178		

Consultant Name	Description	Contract Price (\$)	Selection Process*	Justification**
Governance				
Ernst & Young	Evaluation of fraud risk and develop the Departmental Fraud Control Plan	51 700	Select Tender	B
Orima Research Pty Ltd	Develop and conduct a Governance survey of Departmental staff	14 170	Direct Sourcing	C
Teamic Pty Ltd	Member on the Department's Audit Committee and Finance Sub-Committee	17 338	Direct Sourcing	B
Yellow Edge Performance Architects	Review and refine Governance communication and learning and development strategies	15 400	Direct Sourcing	B
Total Contracts Governance Let in 2004-05		98 608		
Grand Total Contracts Let in 2004-05		18 779 225		

* Explanation of selection process terms drawn from the Commonwealth Procurement Guidelines (January 2005):

Open Tender: A procurement procedure in which a request for tender is published inviting all businesses that satisfy the conditions for participation to submit tenders.

Select Tender: A procurement procedure in which the procuring agency selects which potential suppliers are invited to submit tenders in accordance with the mandatory procurement procedures.

Direct Sourcing: A procurement process, available only under certain defined circumstances, in which an agency may contact a single potential supplier or suppliers of its choice and for which conditions for direct sourcing apply under the mandatory procurement procedures.

Panel: An arrangement under which a number of suppliers, usually selected through a single procurement process, may each supply property or services to an agency as specified in the panel arrangements.

** Justification for decision to use consultancy:

A – skills currently unavailable within agency

B – need for specialised or professional skills

C – need for independent research or assessment

Appendix 3 – Occupational Health and Safety

The Department maintained its systematic approach to occupational health and safety during 2004–05.

The departmental Occupational Health and Safety Committee and the national and various regional committees within AQIS continued with detailed work programmes aimed at reducing rates of illness and injury and ensuring compliance with all relevant legislation.

The departmental committee members underwent further training in hazard identification methods during the year. It is expected that members will subsequently play a major role in risk assessment exercises planned for 2005–06.

Committees within AQIS at the national and regional office levels focused on addressing identified operational risk areas. AQIS also played a major role in collaboration with staff in implementing measures aimed at reducing the impact of occupational overuse and psychological injuries across the Department.

The combined efforts of committees contributed significantly to an improved workers compensation premium outcome for 2004–05, reflecting improvement both in injury rates and in the effectiveness of rehabilitation efforts.

Notification and reporting of accidents and dangerous occurrences

In accordance with section 68 of the *Occupational Health and Safety (Commonwealth Employment) Act 1991* (the OHS Act), the following accidents and dangerous occurrences were reported:

	Deaths	Serious personal injuries *	Prescribed incapacities of 30 days or more	Dangerous occurrences **
Agriculture, Fisheries and Forestry (excluding AQIS)	0	0	0	3
AQIS	0	5	0	12

* Serious personal injury (to any person) means that the person needs: emergency treatment by a doctor; or treatment in a hospital as a casualty, with or without being admitted to the hospital; or admission to hospital.

**Dangerous occurrences are ‘near misses’ that could have, but did not, result in death, serious personal injury or incapacity.