

Application for Low Risk Wooden Related Articles Status

For **Solid Timber Products** please complete section 1, 2a, 3 & 4

For **Plywood and Veneer Products** please complete section 1, 2b, 3 & 4

For **Bamboo, Cane, Rattan, Wicker & Willow Products** please complete section 1, 2c, 3 & 4

For **combination of the above** please complete all sections

Importers can use their letterhead to provide information for Section 1 and 2.

Section 1 – Applicant Information

Manufacturer (if more than one manufacturer is used please ensure that each manufacturer completes the section relevant to their manufacturing processes on their own company letterhead)

Name:	
Address:	
Phone and Fax:	
Email:	
Contact Name:	

Supplier (if different to manufacturer)

Name:	
Address:	
Phone and Fax:	
Email:	
Contact Name:	

Importer

Name:	
Address:	
Phone and Fax:	
Email:	
Contact Name:	
ABN:	

Broker	
Name:	
Address:	
Phone and Fax:	
Email:	
Contact Name:	
Other information	
CCID Code: <i>(your broker can provide this information)</i>	
Customs import tariff number for the goods: <i>(your broker can provide this information)</i>	
Estimated number of consignments to be imported annually:	

Section 2a – Solid Timber Products

Product Information	Comments / Details			
Name of the product:				
Description and intended use of the product: <i>(Photos should be attached to this application)</i>				
Common and Botanical Names of the timber used in the product:				
Manufacturing Process	Yes	No	N/A	Details
Is the product free from bark, insect activity and fungal decay?				
Does the timber have a thickness of less than or equal to 200mm in at least one dimension?				Maximum thickness of the timber:
Does the product contain material made from dried grasses or similar products or other plant parts?				
Does the product contain material derived from animals? (e.g. rawhide)				
Has the timber received one of the following treatments: - Heat treatment ; or - Kiln drying.				Temperature and duration:
What is the final moisture content; and How it is achieved?				
Diagrams, flow charts and a time line of the manufacturing process should be attached to this application.	If available please attach flow charts and a timeline			

Other treatment options	Yes	No	N/A	Treatment Details
<p>If no heat treatment has been carried out, has one of the following treatments been applied:</p> <ul style="list-style-type: none"> - Methyl Bromide; or <ul style="list-style-type: none"> • Has an Australian Fumigation Accreditation Scheme (AFAS) accredited fumigator been used? • Is the fumigation applied in accordance with AQIS wrapping and perforation standard? - Ethylene oxide (ETO); or - Gamma Irradiation. 				AFAS ID number:
Is the fumigation performed prior to the application of the impervious coating (e.g. paints, lacquers, varnishes)?				
What is the maximum timeframe between fumigation and the application of the impervious coating:				

Section 2b – Plywood & Veneer Products

Product Information	Comments / Details			
Name of the product:				
Description and intended use of the product: <i>(Photos should be attached to this application)</i>				
Common and Botanical Names of the timber used in manufacturing veneers for the plywood :				
Manufacturing Process	Yes	No	N/A	Details
Does the product contain material made from dried grasses or similar products or other plant parts?				
Does the product contain material derived from animals (e.g. raw hide)?				
For manufactured wooden articles with a plywood component include details of the veneer making process				
Have the veneers been peeled from logs free of: <ul style="list-style-type: none"> - Bark; and - Insect activity; and - Fungal decay. 				
Have the logs received one of the following treatments; <ul style="list-style-type: none"> - Conditioning in a hot bath; or - Steam conditioning. 				Please include the temperature and duration of log conditioning:
Does the product have a final average moisture content of less than 15%?				What is the final moisture content:
Diagrams, flow charts and a time line of the manufacturing process (if any) should be attached to this application.				

Have the veneers been dried?				Temperature and duration:
What is the maximum thickness of the individual veneer?				
Have the peeled veneer sheets been glued, pressed and dried using hot press?				Temperature and duration:
If any, please provide details of the quality control systems if maintaining a national or international standard (e.g. ISO 9001):				
Additional requirement if pre manufactured plywood sheets are used for manufacturing the products	Yes	No	N/A	Comments / Details
Has the product been: - Heat treated; or - Kiln dried;				Temperature at the core and duration:
Provide detailed information on glues applied to the product (if applicable). Include: - Name of product; - The chemical composition of the product; - Application method; - Application rate; - Duration of treatment; and - Temperature and pressure applied during application.				
Other treatment options	Yes	No	N/A	Treatment Details
If no heat treatment has been carried out, has one of the following treatments been applied: - Methyl Bromide; or • Has an Australian Fumigation Accreditation Scheme (AFAS) accredited fumigator been used? • Is the fumigation applied in accordance with AQIS wrapping and perforation standard? - Ethylene oxide (ETO); or - Gamma Irradiation.				AFAS ID number:
Is the fumigation performed prior to the application of the impervious coating (e.g. paints and lacquers)?				
What is the maximum timeframe between fumigation and the application of the impervious coating?				

Section 2c – Bamboo, Cane, Rattan, Wicker & Willow Articles

Product Information	Comments / Details
Name of the product:	
Description and intended use of the product: <i>(Photos should be attached to this application)</i>	

Common and Botanical Names of the species used in the product:				
Manufacturing Process	Yes	No	N/A	Comments / Details
Is the product free from bark, insect activity and fungal decay?				
Does the product contain material made from dried grasses or similar products or other plant parts?				
Does the product contain material derived from animals? (e.g. raw hide)				
Has the material received one of the following treatments: - Heat (hot air/ steam); or - Kiln drying; or - Boiling of raw materials.				Temperature and duration:
What is the final moisture content and how it is achieved?				
If available, please provide diagrams, flow charts and a time line of the manufacturing process should be attached to this application.				
Provide details of quality control systems if maintaining a national or international standard (e.g. ISO 9001):				
Other treatment options	Yes	No	N/A	Treatment Details
If no heat treatment has been carried out, has one of the following treatments been applied: - Methyl Bromide; or • Has an Australian Fumigation Accreditation Scheme (AFAS) accredited fumigator been used? • Is the fumigation applied in accordance with AQIS wrapping and perforation standard? - Ethylene oxide (ETO); or - Gamma Irradiation.				AFAS ID number (for accredited fumigators only):
Is the fumigation performed prior to the application of the impervious coating (e.g. paints, lacquers, varnishes)?				
What is the maximum timeframe between fumigation and the application of the impervious coating?				

Section 3 – Additional Information

Glues / Lacquers / Finishes (if applicable)	Yes	No	N/A	Comments / Details
For plywood products - have any glue line treatments with insecticidal additives been used? (Note: this is not a mandatory requirement)				
If yes is it acceptable in accordance to AS/NZS 1604?				

Storage requirements	Yes	No	N/A	Comments / Details
Are the materials stored with other goods? Provide a description of the methods in place to prevent cross contamination. (<i>Photos or diagrams [if available] should be attached to this application.</i>)				
How is the raw material stored prior to the manufacturing process? (please include maximum number of days the material is stored)				
Provide details of how the treated material is wrapped or sealed following completion of manufacturing process				
Has all treated material been processed immediately into finished products or stored securely to prevent infestation?				
What is the timeframe from the goods are treated to when they are containerised or shipped?				Days: Weeks: Months:
Does any national and / or international auditable standard apply during manufacture of this product? If yes, please provide details on the auditing systems and audit frequencies?				
Are all goods stored in a way to prevent contamination by hitchhiker pests, other pests and quarantine risk material?				
Are all buildings and structures in a state of good repair and weather proof? Are all buildings clean?				
Is there an effective pest control program in place?				

This declaration must be provided on a manufacturer's letterhead, signed and dated by the manufacturer, declaring that this information is true and correct at the time of application

Section 4 – Manufacturer's Declaration

<p>I declare that the information that I have provided in this application are true and accurate to the best of my knowledge.</p>	<p>Signature:</p> <p>Name:</p> <p>Date: (dd/mm/yyyy)</p>
---	--