



**Australian Government**  
 Department of Agriculture,  
 Fisheries and Forestry  
 Australian Quarantine and  
 Inspection Service

# Application for a Live-stock Export Licence

*Form approved under Regulation 14 of the Australian Meat and  
Live-stock Industry (Export Licensing) Regulations 1998*

This is the appropriate application form if you are applying to be an exporter licensed by AQIS for the export of prescribed live-stock species (cattle, sheep, goats, buffalo, deer, and camelids) or for the renewal of your licence.

## 1. LIVE-STOCK EXPORT LICENCE

**AQIS Licence Number**   
*(if applicable)*

*Please indicate the type of live-stock:*

<input type="checkbox"/> Sheep	<input type="checkbox"/> Buffalo	<input type="checkbox"/> Alpacas
<input type="checkbox"/> Goats	<input type="checkbox"/> Camels	<input type="checkbox"/> Llamas
<input type="checkbox"/> Cattle	<input type="checkbox"/> Deer	

*Please indicate the international transport method:*

<input type="checkbox"/> Sea
<input type="checkbox"/> Air

## 2. APPLICANT DETAILS

**Title**  **Given Name(s)**

**Surname**  **Date of Birth** *(dd/mm/yyyy)*

**Address**

**Suburb**  **State**  **Postcode**

**Trading name**  **ABN**  **ACN** *(if applicable)*

**Postal Address**

**Suburb**  **State**  **Postcode**

**Phone**  **Mobile**

**Fax**  **Email**

## 3. FOREIGN CONTROL

*If the applicant is a body corporate, and is a subsidiary of, or under the direction or financial control of, a foreign corporation, authority or organisation that has direct or indirect control of the importation of live-stock into the country in which the foreign corporation, authority or organisation was incorporated or established please name the foreign corporation, authority or organisation in the space below.*

**Name of foreign corporation, authority or organisation**

## *Application for a Live-stock Export Licence*

### **4. PARTNERSHIP DETAILS**

*Do you operate or intend to operate the business in partnership with another individual or body corporate? If yes, please supply the name and address for each partner below (attach a sheet if necessary):*

**Name**

**Address**

**Suburb**

**State**

**Postcode**

<input type="text"/>	<input type="text"/>	<input type="text"/>
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**Name**

**Address**

**Suburb**

**State**

**Postcode**

<input type="text"/>	<input type="text"/>	<input type="text"/>
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### **5. PERSONS IN MANAGEMENT AND CONTROL**

*Details for each person in a position of management and control must be supplied. (Attach a sheet where necessary)*

**Title**

**Given Name(s)**

<input type="text"/>	<input type="text"/>
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**Surname**

**Date of Birth (dd/mm/yyyy)**

<input type="text"/>	<input type="text"/>
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**Position**

**Address**

**Suburb**

**State**

**Postcode**

<input type="text"/>	<input type="text"/>	<input type="text"/>
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**Title**

**Given Name(s)**

<input type="text"/>	<input type="text"/>
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**Surname**

**Date of Birth (dd/mm/yyyy)**

<input type="text"/>	<input type="text"/>
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**Position**

**Address**

**Suburb**

**State**

**Postcode**

<input type="text"/>	<input type="text"/>	<input type="text"/>
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**Title**

**Given Name(s)**

<input type="text"/>	<input type="text"/>
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**Surname**

**Date of Birth (dd/mm/yyyy)**

<input type="text"/>	<input type="text"/>
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**Position**

**Address**

**Suburb**

**State**

**Postcode**

<input type="text"/>	<input type="text"/>	<input type="text"/>
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## *Application for a Live-stock Export Licence*

### **5. PERSONS IN MANAGEMENT AND CONTROL (CONT.)**

<b>Title</b>	<b>Given Name(s)</b>		
<b>Surname</b>			<b>Date of Birth (dd/mm/yyyy)</b>
<b>Position</b>			
<b>Address</b>			
<b>Suburb</b>	<b>State</b>	<b>Postcode</b>	

### **6. QUALITY ASSURANCE**

*Does the business operate under a quality assurance program? If yes, please attach details.*

### **7. OFFENCE DETAILS**

*Has the applicant or any person in management and control been charged with or convicted of an offence against a law of the Commonwealth or a State or Territory, for which the maximum penalty is a period of imprisonment or a fine of at least \$1,000.*

**Yes**       **No**

### **8. OFFENCE DETAILS**

*Subject to Part VIIC of the Crimes Act 1914, has the applicant or any person in management and control been convicted (within the meaning given by subsection 85ZM(1) of that Act) of an offence against a law of the Commonwealth or a State or Territory, for which the maximum penalty is a period of imprisonment or a fine of at least \$1,000.*

**Yes**       **No**

### **9. FEE PAYMENT DETAILS**

*Does the applicant or any person in management and control of the business owe, or ever owed, the Commonwealth any amount by way of a fee, charge or levy payable under a law of the Commonwealth, or by way of penalty for failing to pay such a fee, charge or levy? If yes, please attach details of the circumstances.*

**Yes**       **No**

### **10. EXPORT LICENCE COMPLIANCE DETAILS**

*Has the applicant or any person in management and control of the business failed to comply with a condition of an export licence, or with an order made or a direction given under the Australian Meat and Live-stock Industry Act 1997? If yes, please attach details of the circumstances.*

**Yes**       **No**

### **11. LICENCE COMPLIANCE DETAILS**

*Has the applicant or any person in management and control of the business failed to comply with a condition of a licence of any other kind issued by the Commonwealth, a State or a Territory, or an authority of the Commonwealth, a State or a Territory? If yes, please attach details of the circumstances.*

**Yes**       **No**

### **12. LICENCE REFUSAL DETAILS**

*Has the applicant or any person in management and control of the business ever been refused a licence of any kind by the Commonwealth, a State or a Territory, or an authority of the Commonwealth, a State or a Territory? If yes, please attach details of the circumstances.*

**Yes**       **No**

## *Application for a Live-stock Export Licence*

### **13. THE FOLLOWING MUST BE PROVIDED WITH THE APPLICATION**

- a.) An operations and governance manual which sets out how the business will operate and be governed, including information about the following aspects of the business:
- *How the operations of the business will comply with the Australian Standards for the Export of Live-stock;*
  - *The organisational structure of the business;*
  - *People management and staff training;*
  - *Risk management;*
  - *Records management; and*
  - *Compliance strategy and review.*
- b.) Australian Federal Police criminal history checks for the applicant and each person in management and control
- c.) The applicant's audited statement of assets and liabilities for previous financial year
- d.) The applicant's audited statement of profit and loss for previous financial year
- e.) A declaration signed by the applicant (or, if the applicant is a body corporate, a director of the body corporate). See section 14 of this application.
- f.) A \$300 licence application fee either by cheque or credit card payment (form attached). Please ensure all cheques are made out to "AQIS-Collector of Public Monies"

Please send to:

AQIS Live Animal Exports  
PO Box 858  
Canberra ACT 2601

**For applications operating or intending to operate as a partnership, the following partnership information must also be provided with the application:**

1. A copy of the partnership agreement
2. The partnership's audited financial statement of assets and liabilities for previous financial year
3. The partnership's audited financial statement of profit and loss for previous financial year

### **14. DECLARATION** *(Must be signed by the applicant (or, if the applicant is a body corporate, a director of the body corporate)).*

- I declare that I am aware that giving false or misleading information to the Secretary for the purposes of this application is a serious offence.
- I declare that the information that I have provided is true in every material detail.

**Signature:** \_\_\_\_\_ **Date** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Name:** \_\_\_\_\_